

KAITOKE PISTOL CLUB (Inc)

RULES OF THE CLUB

1. PREAMBLE

The Rules of the Kaitoke Pistol Club have been extracted from a number of sources:

- a) ***The Constitution of the Kaitoke Pistol Club***
Where the detail of the Constitution was such that it better fitted the definition of a 'Rule' it has been extracted and defined in these rules.
- b) ***The Members Handbook of the New Zealand Pistol Association***
Where a specific requirement has been deemed in need of further definition it has been incorporated in these rules.
- c) ***The Firearms Manual (Section 5) as provided by the NZ Police.***
The Arms Act and Regulations pertaining to the ownership and safety of firearms.

2. MEMBERSHIP

There are five (5) classes of membership

1. ***Ordinary Membership***
An Ordinary Member is any person *over* the age of 16 years who, on acceptance of payment, shall be eligible to become an ordinary member on acceptance of his/her application to the Club and on payment of the current subscription and joining fee (if applicable)
2. ***Student Membership***
A Student Member is any person *over* the age of 14 years and a full time student at any school, technical college or university. Such persons shall be eligible to become a student member on acceptance of his/her application to the Club and on payment of the current subscription and joining fee (if applicable).
3. ***Family Membership***
The senior member of a family and his/her spouse, plus those children *over* the age of 12 years *but under* 18 years, shall be eligible for Family Membership (*providing that*, they all reside in the same house) and on acceptance of their application by the Club and on payment of the current subscription and joining fee (if applicable)
4. ***Honorary Life Membership***
Any member who has given outstanding service to the Club may, on the recommendation of the Committee, be elected as an Honorary Life Member of the Club at any Special or Annual General Meeting, provided that all members in attendance vote in favour.
5. ***Social Membership***
This is to allow for the participation in the club's affairs by people who do not wish to shoot, who may have given up their B.Endorsement but who still wish to be kept informed of what is happening in the club. There will be a fee set that covers the costs of mail outs but the Social Members will have no voting rights at any meeting.

Members shall have and maintain current and up to date membership of the Upper Hutt Deerstalkers. This is to apply to Ordinary, student and family membership classes.

3. ARMOURERS

Job / task specification for:

a) Chief Armourer

Purpose: (the reason why the position exists)

- i) To meet the requirements of the law in terms of the safety of the Club guns and the security of members' guns where they have been withdrawn for whatever reason.
- ii) The Chief Armourer is responsible for the maintenance and safe storage of the club guns.
- iii) The Chief Armourer will ensure that, where requested, club guns are delivered to the range for the use of members.
- iv) The Chief Armourer will be required to have storage suitable to meet the requirements of the Police and will make themselves available for inspection when they are appointed to the position.
- v) The appointment of such a person, and any subsequent appointments if during the same financial year, will be notified directly to the local Police station.
- vi) The Chief Armourer shall have the assistance of up to two additional armourers who will be designated to substitute for the Chief Armourer when requested to do so.

b) Deputy Armourer:

- i) It is the responsibility of the Deputy Armourer to act as a substitute in the event that the Chief Armourer is unable to get said guns to the range.
- ii) The Deputy may be a person who shoots in a different discipline to the Chief Armourer in order that there is always someone available for all sections of the shooting disciplines.
- iii) It is also acceptable for the Deputy Armourer to hold such guns for the purpose of convenience.
- iv) Any Deputy Armourer appointed / elected at a General Meeting shall make their premises available for inspection by the Police, if required, to ascertain that facilities are suitable for the safe storage of the guns.

c) Assistant Armourer

- i) Such a position shall be filled by election, if so required. A person appointed to this position will make their premises available for inspection, as with the Chief and Deputy Armourer, and shall be able to carry club guns for any members, when required.

4. CHIEF RANGE OFFICER

Job / task specification for:

Chief Range Officer

Purpose: (the reason the position exists)

- i) The Chief Range Officer shall be an experienced and competent member, and shall supervise the conduct of all Club practise, trials and competition.
- ii) The Chief Range Officer shall also be empowered to suspend any members from taking part in any shooting activity or competition pending a decision by the Committee in matters of range conduct or discipline.
- iii) To appoint members as Duty members, from time to time, and may delegate such authority to them as he / she may determine.

- iv) To assume overall control of the range and the safety of the range. In matters of safety the Executive Range Officer has the final say. Such a position calls for experience in range safety, security and control.
- v) To ensure all members to sit the Range Officer examination.
- vi) To prepare the Club's annual shooting calendar in conjunction with all sections of the Club.
- vii) To prepare a list showing club duties and those assigned to them.

5. SAFETY AND SECURITY

- a) Safety:
It is the responsibility of each shooter to be completely familiar with the rules governing their shooting discipline before they participate in any shooting event. If there is any doubt about procedures then the direction of the Range Officer should be sought and his / her ruling followed.
All guns must be treated as if they were loaded – at all times.
- b) Control of ranges:
Each range should be under the control of a Range Officer when live firing takes place on NZPA Ranges. In the event that there is not a qualified Range Officer in attendance then one person shall be designated to act in that role for the day. The instructions on a range shall be in accordance with the rules governing the discipline being shot at the time and all requirements will be observed.
- c) Flag:
A red flag will be flown from the flagpole on each occasion the range is in use.

6. ATTENDANCES DEFINED:

It is a condition of the ***Arms Regulations 1992*** that:

- 1. “.....that a person participate actively in the affairs of the pistol shooting club by taking part in its’ activities, on the pistol range used by that club, on at least 12 days in each year.’
- 2. This has been widened to include attendances at other club’s competitions where a member competes in the activity of the day. So long as the member obtains an ‘Away shoot’ form before leaving and has this signed by an official of the club where he / she is competing then this will be recorded as a legitimate attendance.
- 3. So long as a person attends the range during the club’s designated activity times and pays any appropriate or required club fee, the attendance will be recorded as an attendance. When other shooters choose not to attend on such a day it should not penalise that person who has made the effort to turn up.
- 4. Attendances outside the official club shooting times will not be recognised for an attendance. Only designated days will count.
- 5. In the interests of the safety of all concerned there should always be at least two people present on a range at all times that pistol shooting is being undertaken.

7. DESIGNATED CLUB ATTENDANCE TIMES;

- a) During daylight savings times (October to March) Tuesday from 6.00pm will be a recognised club activity time.
- b) A shooting calendar for the year will be produced at the commencement of each financial year and this will designate those days and times on which matches will be conducted.

8. RESPONSIBLE PISTOL OWNERSHIP

The Firearms Regulations are clear on the issue and ownership of pistols. In the interests of the continued and legitimate ownership of pistols by all members the Kaitoke Pistol Club, as provided for in the Arms Regulations, 1992, will uphold the following practises.

- a) There will be no alcohol consumed on the range while there is any guns use.
- b) No person shall be admitted to the range when apparently under the influence of alcohol or drugs. No person will be allowed to consume any intoxicating liquor on any range or in any clubhouse until such time as all shooting has been completed for the day. Such determination shall be the responsibility of the Chief Range Officer or the Range Officer, as the case may be.
- c) Members may only use pistols for target pistol shooting. Any pistol shooting outside an approved pistol range is prohibited and where such a case is established the matter will be addressed in terms of Rule 9.

9. DISCIPLINE OF MEMBERS

- a) Where there is an alleged breach of safety or security regulations, as set down by the Club Rules or the Arms Regulations, 1992, or an activity that contravenes the Rules of the New Zealand Pistol Association, or the rules of the Kaitoke Pistol Club, then the details of the alleged breach or issue must be conveyed to the Club Committee for consideration, resolution or referral to the next meeting of the Club.
- b) All matters must be placed in writing.
- c) Any person, who contravenes the rules, will be given an opportunity to state their case to the committee for resolution. The decision of the committee will be final.
- d) The decision of the committee meeting must be recorded in the minutes and such decisions conveyed to the originator of any correspondence, and any other party, in writing.

10. ALTERATION OF THE CONSTITUTION AND RULES OF THE CLUB

Constitution Changes:

- a) All changes to the Constitution of the Club must be made at an Annual or Special General meeting called for the purpose.
- b) All proposals shall be given to the Secretary, in writing, and a meeting must be called within 1 calendar month of the date of the receipt of the notification.
- c) The members of the club shall be advised in writing, no less than 14 days prior to the meeting, of the nature of the meeting.

Rule changes:

- a) Notice of any proposed rule changes must be in writing.
- b) These will be circulated with the next notice of meeting to all club members.
- c) Any changes must have a 2/3rds majority support from those members attending the meeting.

11. BALLOT/POLL PROCEDURES

- a) Where a ballot or poll is called, every member shall have 1 vote in writing on a form provided by the Secretary.
- b) The Chairman shall appoint 2 scrutineers who shall collect the votes and count them and report to the meeting Chairman who shall announce the decision.
- c) All voting papers shall be destroyed after the meeting.

12. CONDUCT OF MEMBERS

- a) All Club Members are expected to conduct themselves in a sportsmanlike and disciplined manner.
- b) All members are expected to conduct themselves in a manner, which does not bring the Club or the sport of Pistol Shooting into disrepute.

13. PROCEDURES FOR OBTAINING PISTOL PERMITS:

Any person wishing to purchase an approved pistol must:

- a) Be the holder of a B.Endorsement to their A Licence
- b) Make personal application to the committee, which shall, approve or disapprove an application. Details of the intended purchase are to be provided.
- c) Own no more than 12 pistols on the approved list. (This is the maximum number a person may own on a B.Endorsement)
- d) Obtain a New Zealand Pistol Association LE2/1 Permit from the committee and present this to the local Firearms Officer of the New Zealand Police in order to obtain a Permit to Procure.